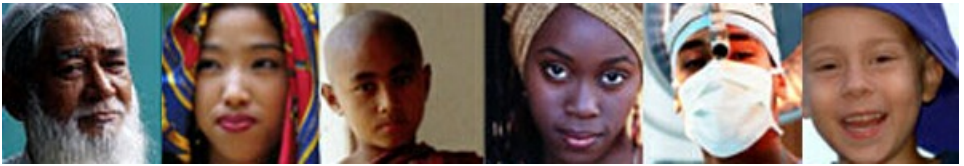


# CONFERENCE ATTENDEE GUIDE



**2013 IMIA  
Conference**



**Miami Beach, FL  
January 18-20**

## Pre-Conference Arrangements

*Your conference experience starts once you finish your registration!*

### Deduct from the Registration Cost

Did you know that the IMIA offers a \$50 rebate check to anyone who refers a colleague to the event? When they register they need to put your name in the payment notes, and that will tag you for a \$50 rebate check. If you refer several people you might even come cost free and get all your registration paid for!

Some hospitals offer tuition reimbursement. It is worth the call to HR to find out if your position allows it for conferences. If not for the conference perhaps it will pay for the pre-conference educational workshops or the medical terminology workshops, which are educational events. The entire conference offers CEU credits.

### Planning Ahead of Time

- Plan what you will be doing at the conference, what important meetings you must attend, make a list
- Go over the workshop list at [http://www.imiaweb.org/uploads/pages/682\\_2..pdf](http://www.imiaweb.org/uploads/pages/682_2..pdf) and try to outline a tentative workshop itinerary. You don't want to be doing this while you could be networking
- Find out if any of your colleagues are attending, mention getting together, make lunch or dinner dates, time flies by and you will not see them for a while
- Register early to avoid the lines
- Do not forget your ID badge each day; it is required for entry
- Also feel free to plan to take advantage of some attractions and if possible arrive a day early or leave a day late to take advantage of a great vacation destination spot

### Safety

It's important to remain vigilant and not leave your belongings unattended. Consider encrypting your laptop and make sure to require a password for your smartphone.

## **Book Hotel Rooms Early**

Miami Beach is a hot destination spot all year round so do not delay. For the list of accommodations, go to <http://www.imiaweb.org/conferences/accommodations.asp> If you are looking for hotel roommates to ease the cost or simply to start networking early, go to <http://imiaconnection.blogspot.com>.

## **During the Conference**

How to make the best of your conference experience.

### **What to bring to the Conference**

- Business cards (lots of them in hand)
- Résumé
- Smartphone
- Comfortable shoes & bathing suit
- Elevator pitch (make sure to include training and tested qualifications)

### **Consider Getting Certified**

The National Board will be offering the oral certification exam in Spanish, Russian, and Mandarin on Thursday, January 17<sup>th</sup>, to candidates who have passed the written exam.

Consider taking the plunge and getting certified!

To register, please contact  
[info@certifiedmedicalinterpreters.org](mailto:info@certifiedmedicalinterpreters.org)  
for more information.

### **Exhibits**

Exhibitors are looking for individuals to hire or to better understand their services. You stand to learn both ways if you devote some time to learning about them.

### **Networking**

Take advantage of all the available opportunities to meet fellow attendees - Get involved - in your local chapter, in your division, on division list serves, present at conferences, write an article for the IMIA Viewpoints, or volunteer to lead or be a vice chair of a committee, division, state or country!

## Local Contacts and Personal Agenda

We will start the listing for you. The rest is in your hands!

### Association of Translators and Interpreters of Florida - ATIF

Website: <http://atifonline.org>

Main email address: [admin@atifonline.org](mailto:admin@atifonline.org)

Our contact: Gio Lester

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Taxi cab company:

Bus Lines:

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## Breakfast - Lunch - Dinner Plans

Friday

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## Exhibitors to Visit/Other

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## Breakfast - Lunch - Dinner Plans

### Saturday

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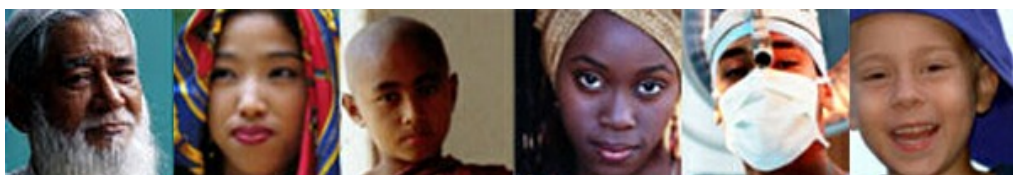
### Sunday

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 **INTERNATIONAL MEDICAL  
INTERPRETERS ASSOCIATION**  
Leading the advancement of professional interpreters

**2013 IMIA  
Conference**



I n t e r n a t i o n a l M e d i c a l I n t e r -  
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