Reading and Analyzing Quality Reports Checklist

Lesson 1: What are You Reading? (Quality Assurance Step)

- ☐ Is there a clear definition of the patient population?

- ☐ Is there a clear definition of categories used to analyze the population?

- ☐ Who did the data collection? How?

- ☐ Is it administrative or chart review based?

- ☐ What percent of the hospital population does the analyzed sample represent? Is it "representative data?"

- ☐ Is it timely data?

- ☐ What method(s) was used to validate the data collection?

- ☐ Has the data been risk-adjusted?

Lesson 2: It's All in the Numbers

- ☐ Are the averages just averages?

Lesson 3: The Big Picture

- ☐ What methods are used to generate your composite score?

- ☐ Is this a meaningful and solvable problem?

- ☐ Will your colleagues care?

- ☐ Do you have a hypothesis about what you think is happening and/or will find?

- ☐ Does this problem require a statistical approach (ex: root cause analysis for a rare adverse event)

Lesson 4: Meaningful comparisons

- ☐ What will your comparisons be (Race, SES, language, etc.)?

The Disparities Leadership Program

Lesson 5: Grouping

☐ How will you group your data?

☐ At what level will you conduct your analyses (system, hospital, clinic)?

Lesson 6: Getting it Right

☐ What is the complexity of your denominator?

Lesson 7:   What are You Reviewing?

☐ Are you looking at raw or adjusted data?

Lesson 8: Between and Within Comparisons

☐ Are you using multi-level modeling?

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